



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
WALTER REED ARMY INSTITUTE OF RESEARCH  
DIVISION OF RETROVIROLOGY  
13 TAFT CT, SUITE 100  
ROCKVILLE, MD 20850

MCMR-UWA-E

4 October 2007

MEMORANDUM FOR All Laboratory Directors and Managers, supported by the HIV  
Diagnostics and Reference Laboratory (HDRL), Rockville, MD 20850

SUBJECT: Change to the Submission Guideline version May 2007

1. The address for the Specimen Processing Laboratory of the HDRL will be changed as of 09 October 2007. Please ship all clinical testing specimens to the following address:

SPL  
13 Taft Court,  
Suite 100, Room 13  
Rockville, MD 20850

2. Also to reflect this change we have modified the forms SSGa, the HDRL Clinical Test request form. The new version of this form is October 2007.
3. The HDRL Submission Guideline version May 07 and forms are available on the HDRL website <http://www.hivresearch.org/hivdiagnostics/index.html>.
4. POC for this memorandum is LT Mary DeJoseph (commercial) 301-251-8322, or the undersigned at (commercial) 301-251-5003.

A handwritten signature in cursive script, appearing to read "Kurt N. Martin".

KURT N. MARTIN  
CPT, MS  
Laboratory Manager,  
HIV Diagnostics and Reference Laboratory